Unleash Monthly Income & Expenses Analysis Form

Monthly Income & Expenses	Example		My Income		Unleash
	Year	Month	Year	Month	Plan
Income					
Salary (Gross)		20,000			
Spouse income (gross)		14,000			
(Others) Sales Commission		3,000			
(Others) Food Allowance		1,000			
(Others) Business		4,000			
(Others)					
(Others)					
(Others)					
(Others)					
Total Income		42,000	-	-	-
Expense			**My Expenses**		
Offering to Church (Tithe and Offerings)		4,200			
Investments					
Savings (regular monthly savings)		2,000			
Life/Pension/Education/Memorial/others	24,000	2,000			
Mutual Fund/Stocks/others)		-			
Tax/SSS/Pag-Ibig/Others					
Tax		1,000			
Pag ibig/SSS Contribution		800			
Others : Cooperative		500			
Debts					
Office/Cooperative Loans		500			
SSS/Pag-Ibig/others Loans		1,000			
Credit Cards		2,000			
Others:					
Grocery					
Food (Wet, Dry Goods & others)		4,000			
Baby (Milk, Diaper, Immunization & others)		1,500			
Toiletries/Laundry (soap, shampoo & others)		500			
House/Utilities					
Rent/Mortgage		5,000			
Electricity, Water & LPG		1,000			
Telephone(s) (Landline)					
Cell Phone-Prepaid/Line (Family members)		600			
Cable		500			
House Help(s)		3,000			
Donation to parents, brothers, sister & others					
Others:					
Work Allowance (Food, Transportation & others)		2,000			
Education (For all dependents)					
Tuition Fee/12	24,000	2,000			
School Allowance		1,000			
School Bus, Transportation Allowance		800			
Bag, Books, Supplies, uniform & others/12	6,000	500			
Others: Projects, others		200			
Personal Needs					
Clothing/Shoes/others/12	6,000	500			
Perfume, Make-Up, Rebond, others/12	3,000	250			
Cell Phone (Unit)/24	12,000	500			
Gifts (Christmas, Birthday & others)/12	3,600	300			
Others: Gym/Spa					
Vehicle (Car, Jeep, Motorcycle & others)					
Amortization					
Gas, Parking, Toll Fee and others		2,000			
Insurance/12	12,000	1,000			
Registration, Tune-Up/Oil/Repair & Main./12	6,000	500			
Battery, Wheels & Miscellaneous/24	6,000	250			
Recreation & Entertainment					
Movies, Date, Eat-Out, Mall, CD,others		500			
Birthdays Celebration/12	3,600	300			
Fiestas/12					
Vacation (out of town/country),others/12					
Smoking, Liquor & others		300			
Gambling & others		200			
Others:					
Appliances (TV, VCD, DVD, Ref & others)/48					
Medical, Dental, Vitamins & Others		500			
Others					
Others					
Others					
Others					
Total Expenses		43,700		-	-
Balance (Total Income-Total Expenses)		(1,700)		-	-

Unleash Assets and Liabilities Analysis Form

Assets	Example	My Assets
Cash on Hand	2,000	
Cash in Bank		
Bank 1	5,000	
Bank 2	2,000	
Bank 3		
House & Lot (Market Value or Lower)	800,000	
Vehicles		
Car 1	150,000	
Car 2		
Jewelries (Market Value or Lower)	5,000	
Pension Plan (Market Value or Lower)		
Pension Plan 1	50,000	
Pension Plan 2		
Pension Plan 3		
Educational Plan (Market Value or Lower)		
Mutual Fund1	10,000	
Mutual Fund2		
Mutual Fund3		
Memorial Plan (Market Value or Lower)	50,000	
Bonds/Stocks/Others(Market Value or Lower)		
Stocks/Bonds 1		
Stocks/Bonds 2		
Stocks/Bonds 3		
Cooperative		
Account Receivables (If not Bad Debts)		
Receivable 1: Raul	5,000	
Receivable 2		
Receivable 3		
Other Investments (Market Value or Lower)		
Total Assets	1,079,000	0
Liabilities		**My Liabilities**
House Loan (Total debt as of today)	500,000	
Car Loan (Total debt as of today)		
Car 1		
Car 2		
Company Loan (Total debt as of today)	50,000	
Cooperative Loan (Total debt as of today)	10,000	
SSS Loan (Total debt as of today)	12,000	
Pag-Ibig Loan (Total debt as of today)	15,000	
Credit Cards (Total debt as of today)		
Credit Card no. 1: MA Visa	24,000	
Credit Card no. 2: Masters	48,000	
Credit Card no. 3: City Bank		
Credit Card no. 5		
Credit Card no. 6		
Others Loans (Relatives, Friends, Others)		
Mother	30,000	
Kumpare	5,000	
Others		
Total Liabilities	694,000	0
Net Worth (Assets-Liabilities)	385,000	0

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